

Market Shack Form



Fill this out to get your project in the Market Shack

Please Return with Project by 4pm, the first Monday of fair

Name - _____

4-H Age - _____ Date - _____

Club - _____

Phone Number - _____

Product Description

Project

Description of Project

Why did you build or create this project?

Picture of project

Cost Analysis

Cost of Production

Cost of production is in two parts:

Cost of Materials

Write the cost of each material used in the production of your product in the table below.

Material	Total Cost

Total Cost of Materials: _____

***Found by adding all of the material costs together**

Cost of Labor

The amount of money exchanged for the length of time, in hours, someone worked is called the cost of labor. Normally, this is only included for services, such as mechanics, but on a larger scale production, like in a factory, cost of labor is included to pay employees and other workers in the business.

- a. **Number of Hours Worked** - _____
- b. **Number of Products Made** - _____
- c. **How many products did you make per one hour on average? (Divide part A by B)**

- d. **Total cost per product made in one hour on average (divide the total cost of materials for all products by part c) - _____**

Part D is the amount of money it took you to make the products on average for an hour, which in this case will be the cost of labor

Total Cost for production

To determine the total cost of production, you will need to integrate the cost of materials plus the cost of labor per product

Disclaimer Form

This page will give the requirements and policies that will be enforced at the Market Shack. Please read and if any questions come up, contact Hailey Heft at 616-666-4878

- Requirements
 - You will need to work a shift at the Market Shack
 - This requires you to sign up on the sheet as you pick up the materials
 - You will have to MARCH...
 - Make change and write receipts for the customers
 - Advertise to passersby and get them to come into the shack
 - Record all sales in records
 - Clean up any mess caused by the customers
 - Help customers with their needs
 - *If needed, the advisors can do the aforementioned*
 - You will need to fill this form out in entirety including all requirements asked for in the form portion of the project
 - You will need to meet all deadlines
 - The project turn-in and record book deadline is **Monday of Fair at 4pm**
The deadline to work your shifts is the last **Saturday of Fair**
 - The sales deadline to get all of your items sold is the last **Saturday of Fair.**
 - **If all of these requirements are not met, your project will not be allowed to be sold in the market shack over the course of fair week.**
- Policies
 - You **MUST** work 1 4-hour shift.
 - If you work more than one shift, each additional shift counts as a reduction from the percentage taken by the 4-H Council
 - All shifts will be overseen by the advisor of the Market Shack, Hailey Heft / Shayla Baker
 - **If any of the 4-Hers do not follow the following rules, they will suffer a penalty on their price or harsher punishment if needed!**
 - Be nice to the customers
 - Doing the tasks required of them to completion and excellency
 - Showing up for their shift at least **5 minutes** before the shift starts
 - Communicate if problems occur or if have a scheduling issue at least **1 hour** before the shift

Signature Form

Print Name - _____

Please have a **parent or guardian** sign below to ensure no plagiarism has been committed and it has been done to completion, and you have read the disclaimer form.

Signature

Date

Please have **your 4-H leader** sign below to ensure no plagiarism has been committed and it has been done to completion, and you have read the disclaimer form.

Signature

Date

Please, **4-H member**, sign below to ensure no plagiarism has been committed and it has been done to completion, and you have read the disclaimer form.

Signature

Date